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RENEWAL

REQUIRED DOCUMENTS

- 1. Mortgage Statement from Existing Lender**
- 2. Copy of Property Tax Bill**– *even if your lender pays we still need proof of amount from Municipality*
- 3. Income Proof:**
 - If Salaried:
 - *Recent Job Letter*
 - *One Recent Pay Slip*
 - If Self Employed:
 - *2014 and 2015 Notice of Assessments from CRA*
 - *2014 and 2015 T1 Generals (docs that accountant prepares)*
 - *Articles of Incorporation or Business Registration*
- 4. Copy of Driver's License**
- 5. Proof of Property (Fire) Insurance**- *usually the insurer sends it out in the beginning of year*
- 6. Void Cheque**- *for your bi-weekly or monthly payment*
- 7. Solicitor's contact details**- *otherwise we will appoint one for you*
- 8. Signed Consent Form**

Please fax 905-789-7666 or email these documents to himani@clarityfinancial.ca